

## LIBRARY RULES AND REGULATIONS MERCER COUNTY PUBLIC LIBRARY

The Library is a place for quiet study, reading, research, Internet use, and attending programs offered by the Library or other community organizations. Any person who can not comply with the below listed rules will be asked by the Library Director or other staff to leave the Library. Failure to do so may result in notification of law enforcement.

1. All users of Mercer County Public Library must wear shoes and clothing that appropriately cover the body for public view.
2. Loud or disorderly conduct is prohibited.
3. There is no use of profanity.
4. Harassment of other patrons or staff is prohibited.
5. Tobacco use or use of simulated smoking devices is not permitted anywhere in the Library.
6. Being under the influence of, or using alcohol or other controlled substances is prohibited on Library property.
7. There is no eating or drinking (excluding the water fountain) within the Library, unless part of an organized Library or community organization event.
8. Cell phone use is restricted to the area between the interior and exterior doors.
9. Persons using the Library are responsible for their property, such as coats, purses, laptops, etc. The Library accepts no responsibility of personal objects left unattended in this public place.
10. Damaging or abusing Library property, including materials, furnishings, building, or equipment is prohibited.
11. Display of pornography or sexually provocative images is not permitted on the Library's computers.
12. Use of the Library's telephone is limited to emergency calls, which may be a maximum of 2 minutes in length.
13. Children must be supervised by their parents at all times. Children under the age of 13 cannot be left at the Library unattended. Library staff and Board of Trustees will NOT be responsible for unattended children.
14. No animals are allowed in the Library with the exception of service animals or animals used for Library programming.
15. Loitering is prohibited (inside or outside).
16. Skateboarding on the Library sidewalks or parking lot is prohibited.
17. The library's parking lot is for those people using the Library. No Vehicles may be left in the lot overnight. Unreported overnight vehicles will be towed at owner's expense.
18. For further detail, refer to the MCPL Behavior & Conduct Policy, Unattended Children Policy, and the MCPL Internet Policy. All policies are available at the Circulation Desk and on the Internet.

Approved by the MCPL Board of Trustees 3/14/2011